

NOTIFICATION

Nomination and candidacy for election to the Board of Directors of the Company

Dear: Dear Shareholders
Ca Mau Petroleum Fertilizer Joint Stock Company

According to the announcement of the 2023 Extraordinary General Meeting of Shareholders of Petroleum Ca Mau Fertilizer Joint Stock Company (PVCFC), stock code DCM, at this meeting the Company will elect members of the Board of Directors. (BOD);

Pursuant to the Enterprise Law 2020, Decree No. 155/2020/ND-CP dated December 31, 2020 of the Government on detailed regulations of a number of articles of the Securities Law, the Board of Directors of the Company respectfully informs Shareholders regarding candidacy and nomination of personnel to be elected to the Board of Directors are as follows:

1. Number of members of the Board of Directors to be elected

The Company's Board of Directors consists of 7 members, of which Board Member Tran My has sent his resignation letter from August 1, 2023 to retire according to the regime, Board member Tran Ngoc Nguyen will expire on January 10, 2024.

To add members of the Board of Directors according to regulations, at the extraordinary General Meeting of Shareholders in 2023, company shareholders will elect 02 members of the Board of Directors with a maximum term of 5 years for each member (from January 10). /2024-January 10, 2029).

2. Conditions for nominating and running for members of the Board of Directors

2.1. People who self-nominate or are nominated for election to the Board of Directors must meet the following standards and conditions for membership of the Board of Directors and the following candidacy/nomination conditions:

- Members of the Board of Directors must meet the conditions prescribed in Clause 1, Article 155, Law on Enterprises dated June 17, 2020;

- Have professional qualifications and experience in business administration or in the Company's business field.

- Candidates who are self-nominated individual shareholders must hold at least 10% of the total voting shares of the Company at the time of closing the list of shareholders with the right to attend the 2023 Extraordinary General Meeting of Shareholders (date November 23, 2023). The other nominee must be approved by a shareholder/group of shareholders holding at least 10% of the Company's total voting shares at the time of closing the list of shareholders with the right to attend the 2023 Extraordinary General Meeting of Shareholders (date). November 23, 2023) nominated.

- Self-nominated and nominated candidates (hereinafter collectively referred to as candidates) must submit valid and timely candidacy documents according to regulations.

2.2. Number of candidates for the Board of Directors

The number of candidates to elect members of the Board of Directors is nominated/nominated by shareholders/groups of shareholders in accordance with the provisions in Clause 3, Article 11 of the Company's Charter.

3. Applications for candidacy and nomination of candidates for the Board of Directors

- The candidate application to join the Board of Directors must contain the candidate's commitment to perform the duties of a member of the Board of Directors honestly, loyally, carefully and in the best interests of the company if elected to the Board of Directors (according to Sample attached);

- Curriculum vitae declared by the candidate (according to the attached form);

- Documents certifying the number of shares that a shareholder (if self-nominated) or shareholder, group of shareholders (if nominated) owns as of November 23, 2023) or equivalent documents from the Securities Company securities where that shareholder (group) opens an account or of Vietnam Securities Depository and Clearing Corporation (as of November 23, 2023);

- Group meeting minutes + List of shareholder groups (in case the candidate is nominated by the shareholder group);

- Notarized or authenticated copy: Identity card/Citizen identification card/Passport, permanent residence, professional qualifications.

4. Place to receive documents

- Nomination/candidacy documents are submitted directly or sent by registered mail to the Company's headquarters, placed in a sealed envelope and clearly state on the outside of the envelope as Board of Directors Nomination/Candidacy Documents.

Address to receive documents: Organizing Committee of the General Meeting of Shareholders, Ca Mau Petroleum Fertilizer Joint Stock Company, Lot D, Ward 1 Industrial Park, Ngo Quyen Street, Ward 1, Ca Mau City, Ca Mau Province. Phone: (0290) 3819000; Fax: (0290) 3590501.

- In case shareholders need to contact the Organizing Committee to discuss and clarify related information, please contact Mr. Do Thanh Hung, Company Secretary, phone number (0290) 3819000 (ext. odd 570); Mobile phone: 091.3897704, or Email: hungdt@pvcfc.com.vn.

5. Deadline for receiving nomination/candidacy documents for the Board of Directors

- Deadline for closing documents: To notify candidate information to shareholders according to regulations, and at the same time to help the Company promptly prepare a list of candidates and implement election preparations. Company recommends that shareholders send nomination/candidacy documents to the Company before 5:00 p.m. on December 31, 2023.

6. Prepare an election list to submit to the General Meeting of Shareholders

- At the end of the application deadline, if shareholders do not nominate or run in sufficient numbers or the candidates do not meet the prescribed standards and conditions, the incumbent Board of Directors will nominate additional candidates according to the prescribed authority. stipulated in the Company's Charter.

- Only nomination/candidacy documents that meet the nomination and candidacy conditions and candidates that meet the corresponding conditions of members of the Board of Directors will be included in the list of candidates announced at the meeting. General Meeting of Shareholders.

The Company sincerely thanks the shareholders for your cooperation and support.

Best regards./.

Recipients:

- Shareholders;
- Board of Directors, CEO, Supervisory Board;
- Filed: Archive.

**ON BEHALF OF THE B.O.D
CHAIRMAN**